

**CONFEDERATED SALISH AND KOOTENAI TRIBES
OF THE FLATHEAD NATION
PO BOX 278
PABLO MT 59855
406.675.2700
PERSONNEL DEPARTMENT FAX: 406.675.2711
CSKT Website: csktribes.org
E-mail: shelley.grenier@cskt.org**

******V A C A N C Y A N N O U N C E M E N T******

TITLE: Watercraft Inspector
Up to 20 temporary contract positions

LOCATION: Natural Resources Department

SALARY: \$14.50-\$16.33 per hour
(Full-time, Part-time & On-call)

CLOSING DATE: Thursday, January 31st, 2019 @ 5:30 p.m.

SPECIAL CONDITIONS:

This is not a Testing Designated Position (TDP) within the definition of the CSKT Drug Testing policy. **The successful applicant if not already employed by the Tribes must pass a pre-hire drug test and will be required to serve a mandatory six-month probationary period.**

The Seasonal Watercraft Inspector is a specialized, seasonal position responsible for carrying out duties related to projects conducted by the Natural Resource Department's Information & Education/Aquatic Invasive Species (AIS) Program. Most of the work will be in the field.

Duties of the position include, but are not limited to:

- Assists with watercraft inspections including, but not limited to:
 - Open, close and operate watercraft inspection stations;
 - Perform detailed watercraft inspections and decontaminations in a safe, responsible, courteous and timely manner;
 - Operating hot water, high pressure watercraft decontamination equipment to remove AIS from infected boats to insure all watercraft are clean, drained and dry;
 - Implementing identified protocols for control of AIS;
 - Accurately collect, record, enter and verify field data from boaters surveys using a computer, performing miscellaneous clerical duties as assigned;
 - Maintain professional presence and demeanor at all times;
 - Maintaining field and laboratory equipment, and office/shop space.
- Assists with watercraft inspections within Flathead Basin waters including:
 - Interviewing watercraft operators with regards to their boating activity;
 - Assisting in a campaign to educate the public about AIS;
- Assists in all aspects of the AIS efforts within the Flathead Basin
 - Collaborate with Tribal, City, County, State and Federal Law Enforcement Officers.
 - Organize, clean, and conduct site maintenance.

- Operation of heavy equipment, including hot water, high pressure decontaminations units in a safe and effective manner.
- Assists with preventing invasion of non-native mussels.
- Performs other miscellaneous assignments, as directed by supervisor.

MINIMUM QUALIFICATIONS (AS REFLECTED ON THE TRIBAL EMPLOYMENT APPLICATION)

The Watercraft Inspector position is required to have a high school diploma or G.E.D. Some post-high school education in natural sciences, customer service or education is desirable.

The employee must have knowledge of the following:

- The geographical areas of the Flathead Basin;
- Basic math;
- Grammar and spelling;
- Basic computer skills.

The employee must have the ability to do the following:

- Establish and maintain effective working relationships with co-workers, the general public, and people from other jurisdictions;
- Follow written and verbal instructions and communicate effectively;
- Maintain and complete accurate records;
- React calmly to a potentially hostile public;
- Learn complicated watercraft inspections and perform them accurately;
- Qualify as physically capable based on an acceptable “physical condition” test;

SPECIAL REQUIREMENTS

Be insurable under the Tribe’s insurance policy.

SUBMIT:

1. Completed Tribal employment application.
2. Certified copies of relevant academic transcripts and training certificates.
3. If you are claiming Veterans Preference, a copy of the DD214 must be submitted with the application.
4. Proof of a valid driver’s license.

SUBMIT ALL OF THE ABOVE TO: Cynthia Matt, Personnel Office, P.O. Box 278, Pablo MT 59855, telephone 406.675.2700, ext. 1043.

FOR MORE INFORMATION:

Contact: Germaine White, NRD Division of FWRC @ 406.675.2700, ext.7299.

**WATERCRAFT INSPECTOR-UP TO 20 CONTRACT POSITIONS
NATURAL RESOURCES DEPARTMENT
MULTIPLE LOCATIONS
FULL-TIME, PART-TIME & ON-CALL**

The successful applicant is required to have a high school diploma or G.E.D. Some post-high school education in natural sciences, customer service or education is desirable. The employee must have knowledge of the geographical areas of the Flathead Basin, basic math, grammar, spelling and basic computer skills. The employee must have the ability to establish and maintain effective working relationships with co-workers, the general public and people from other jurisdictions. Follow written and verbal instructions and communicate effectively. Maintain and complete accurate records. React calmly to a potentially hostile public. Learn complicated watercraft inspections and perform them accurately. Qualify as physically capable based on an acceptable "physical condition" test. All applicants must submit a completed Tribal employment application. Certified copies of relevant academic transcripts and training certificates. If you are claiming Veterans Preference, a copy of the DD214 must be submitted with the application. Proof of a valid Driver's license. . **This is not a Testing Designated Position (TDP) within the definition of the CSKT Drug Testing policy. The successful applicant, if not already employed by the Tribes must pass a pre-hire drug test and serve a mandatory six (6) months probationary period.** Salary is \$14.50 to \$16.33 per hour. To apply, contact Personnel at (406) 675-2700 Ext. 1043. Tribal applications are also available online at csktribes.org. Closing date will be Thursday, January 31st, 2019 at 5:30 p.m.

CSKT IS A TRIBAL MEMBER PREFERENCE EMPLOYER

PLEASE PUBLISH IN THE CHAR-KOOSTA CLASSIFIED ADS ON:

- 1. January 17th, 2019**
- 2. January 24th, 2019**

**BILL TO: NATURAL RESOURCES DEPARTMENT
DIVISION OF FISH, WILDLIFE, RECREATION & CONSERVATION
P. O. BOX 278
PABLO, MT. 59855**

**If you have any questions, feel free to contact Shelley Grenier (406) 675-2700 Ext. #1042
FAX: (406) 675-2711 or E-Mail: shelley.grenier@cskt.org.**